

# Prevention Science

*The Official Journal of the Society for  
Prevention Research*

Gilbert J. Botvin, Editor

# Author's Instructions

- Electronic Submissions Encouraged
- MS Word or WordPerfect
- Double-spaced, APA style
- 25 page limit (text, figures, tables, refs)
- 3 Copies plus a disk copy

# Prevention Science

- Editor
- Managing Editor (Sarah Peters)
- 4 Associate Editors
- 33 Editorial Board members
- 400 reviewers
- Cornell's Weill Medical College

# The Review Process: Preliminary Steps

- Initial submission to editorial office
- Review conducted via e-mail
- Tracking number assigned
- Supervising editor assigned
- Preliminary Review for appropriateness
- Reviewers assigned (3 to 4 weeks to complete their reviews)

# The Review Process: Initial Review

- Written Review
  - Importance of the problem/issue
  - Background literature (theory, prior studies)
  - Appropriateness of design/methods
  - Appropriateness of conclusions
  - Implications for theory and/or practice
- Manuscripts rated on 1 to 5 scale:
  - Interest to readers
  - Experimental design/methodology
  - Data support the conclusions
  - Writing style and readability
  - Scientific or clinical contribution

# The Review Process: Recommendation to Editor

- 1: Accept
- 2: Accept, with optional revisions
- 3: Accept, conditional upon revision
- 4: Reject, recommendation for revision
- 5: Reject

# The Review Process: Final Decision

- Recommendation by reviewers
- Recommendation by supervision editor
- Final decision by editor
- 2 to 3 months (receipt to final decision)
- Publication (1 year after the acceptance)

# Review Process: Resubmissions

- Revised manuscript with tracking number
- Highlight revisions on one copy
- Cover letter summarizing revisions
  - Address each issue raised by reviewers
  - Describe revisions
  - Page reference to revised manuscript
  - Explain any revisions not made

# The Review Process: Review of Resubmissions

- Preliminary check by editorial office
- Assign to original editor
- Decision or refer for further review
- Assign to original reviewers
- Review and recommendation
- Final decision

# General Guidelines

- Consider appropriate journals
- Be familiar with journal's publication policy
- Be attentive to author's instructions
- Pay special attention to length limitations
- Write in a clear and concise style
- Carefully proof paper
- Don't personalize negative reviews
- Perseverance (often) pays off