

POSITION TITLE: Senior Research Associate
EMPLOYER: KDH Research & Communication
LOCATION (City, State): Atlanta, GA
WEBSITE: <http://kdhrc.com>

JOB DESCRIPTION

Position Number: SRA-11-0001-B
Application Deadline: March 31, 2011
Position Start Date: Up to but no later than June 15, 2010

ABOUT KDH RESEARCH & COMMUNICATION

KDH Research & Communication (KDHRC) is a non-partisan, public health, and public policy research institution that develops and evaluates programs to improve the health and well-being of the nation's youth, families, and communities. Our development activities include the construction of interactive curricula, multimedia toolkits to build knowledge and skills, and new media to effectively communicate information. Our evaluation activities focus on the production and dissemination of objective and timely scientific information that addresses public health and public policy problems. KDHRC takes scholarship seriously and presents the results of our research in journal articles and research briefs and at top national conferences.

KDHRC has a broad portfolio of grants and contracts from the National Institute on Drug Abuse, the National Institute of Mental Health, the National Cancer Institute, and other agencies and organizations. We use this funding to work in our four program areas:

- **Drug Abuse Education and Prevention:** Investigates emerging trends in substance abuse and measures the effectiveness of social marketing, universal school-based prevention, and science education as methods to reach youth with persuasive information on the risks of illicit drug use.
- **Health and Science Literacy:** Explores creative approaches to help people access, understand, and apply health and science information to make protective decisions about their health and well-being.
- **Vulnerable Populations:** Develops, evaluates, and disseminates programs to improve the health and quality of life of children with special needs and their families, underserved communities, and other vulnerable populations.
- **Organizational Studies:** Identifies and studies strategies for public institutions and nonprofit organizations to deliver health and social services effectively.

KDHRC's office is located on Peachtree Street in vibrant Midtown Atlanta. We offer highly competitive compensation and benefit packages to our employees.

JOB POSITION RESPONSIBILITIES

Under the supervision of KDHRC's president or her designate, the Senior Research Associate will conduct research and supervise multiple projects in KDHRC's Drug Abuse Education and Prevention program area. These projects, which currently consist of

grants and contracts from the National Institutes of Health and similar public and private funders, focus on the development and evaluation of research-based public health products and services, such as curricula, training programs, and websites.

More specifically, the Senior Research Associate will:

- Function as the principal investigator on federally funded grants and contracts, and in that role be responsible for successful completion of all project research and technical tasks. For example, the Senior Research Associate will:
 - Design and implement program evaluations and other research projects, ranging from formative research to outcome evaluations. Such research may take the form of focus groups, interviews, site visits, survey research, and experimental studies. Analyze data and report findings.
 - Prepare materials for Institutional Review Board review and monitor approved projects to ensure ongoing compliance.
 - Supervise and lead the development of project materials, which will include evaluation materials, such as literature reviews, focus group guides, surveys, and protocols, and program materials and public health products, such as project reports, curricula, training guides, and websites.
 - Supervise and mentor project managers, research assistants, and other junior staff and provide their day-to-day direction.
 - Maintain budgets and manage resources for segments of projects under his/her responsibility.
 - Participate in writing final reports and presenting results to external audiences.
- Develop content expertise and connections in the field of drug abuse education and prevention by:
 - Actively publishing in scholarly journals.
 - Attending and presenting at academic conferences.
 - Providing professional service through volunteer efforts such as manuscript and grant reviews.
- Fund and grow KDHRC's Drug Abuse Education and Prevention program area by writing successful proposals for ongoing funding.

For this senior-level position, we strongly prefer applicants with experience working at a similar research institution, content knowledge or interest in the field of drug abuse education and prevention, and experience managing large research projects. However, we will consider exceptional candidates who are currently at a more junior level research position who have a strong publication record and evidence of successful proposal writing experience.

JOB POSITION PROFESSIONAL SKILLS

- Strong content knowledge of behavioral and social science theories, particularly those relevant to drug abuse education and prevention.
- Ability to conceptualize research problems, design and implement appropriate research methods, apply appropriate quantitative and qualitative techniques, and effectively communicate orally and in writing to colleagues and clients.

- Ability to multitask under strict deadlines in a fast-paced environment and reprioritize when necessary.
- Strong interpersonal skills and the ability to work independently and as a team member.
- Strong analytic, problem-solving, and decision-making capabilities.

JOB POSITION QUALIFICATIONS

Qualifications for this position include: 1) a doctorate in public health, public policy, psychology, economics, or a related social science field, or equivalent experience in a similar research organization; 2) demonstrated experience with fundraising, publication preparation, and project management; 3) a strong publication record; 4) excellent writing abilities and data collection and analytic skills; 5) previous experience supervising and mentoring junior research staff; and 6) proficiency with statistical software packages, such as STATA.

TO APPLY

To apply for this position, send your resume and a cover letter that clearly discusses your experience and its applicability to the position to careers@kdhrc.com. Your email must include the position title and position number in the email subject line. The application deadline is March 31, 2011. KDHRC will consider all qualified applicants for employment without regard to race, color, religion, sex, or national origin. No telephone calls, please.