Exhibitor Information

The exhibits at SPR are table top exhibits which are in the main registration area/coffee break area which is the Regency Foyer at the Hyatt Regency Washington on Capitol Hill. Each exhibitor is provided with a 6 ft. table and 2 chairs. If you require power, please request in advance as this will determine location of table. The set-up is relatively informal and the table placement is allocated trying to accommodate each exhibitor’s needs. For example, you can have a floor display that could be placed behind the table, but you need to indicate this in advance. The schedule is flexible in that you don’t need to have the table staffed at all times.

Shipments should go to your contact person’s name. The hotel will charge your room directly for any handling costs.

c/o Hyatt Regency Washington
400 New Jersey Ave., NW
Washington, DC 20001
(202) 737-1234

Schedule

Tuesday, May 26, SETUP 9:00 am – 5:00 pm

Wednesday, May 27, Sessions run from 8:30 am – 6:00 pm
Breakfast/coffee: 7:05 am – 8:30 am
Lunch: 11:30 am – 1:00 pm
Coffee breaks: 2:30 pm - 2:45 pm and 4:15 pm – 4:30 pm
Poster session (in adjoining area): 6:15 pm – 8:00 pm

Thursday, May 28, Sessions run from 8:30 am – 6:15 pm
Breakfast/coffee: 7:05 am – 8:30 am
Coffee breaks: 10:00 am – 10:15 am and 2:45 pm – 3:00 pm
Lunch: 11:45 am – 1:15 pm
Awards reception: 4:30 pm – 4:45 pm
Poster session (in adjoining area): 6:15 pm – 8:00 pm

Friday, May 29: Sessions run from 8:30 – 4:15 pm
Coffee breaks: 10:00 am – 10:15 am and 2:30 pm – 2:45 pm.
Lunch: 11:45 am – 1:00 pm
Please don’t take down before 1:00 pm.

Please let me know if you have other questions. I look forward to seeing you in DC.

Jennifer Lewis
jenniferlewis@preventionresearch.org
703-934-4850, ext. 213
Welcome to the 23rd Annual Meeting of the Society for Prevention Research. We are delighted to extend an invitation to you to exhibit at our conference. Please find listed below information as it pertains to the meeting and the Society for Prevention Research. We are looking forward to working with you.

About the Society for Prevention Research
The Society for Prevention Research is an organization dedicated to advancing scientific investigation on the etiology and prevention of social, physical and mental health, and academic problems and on the translation of that information to promote health and well-being. The multi-disciplinary membership of SPR is international and includes scientists, practitioners, advocates, administrators, and policy makers who value the conduct and dissemination of prevention science worldwide. Topics of active interest include, but are not limited to:

• Drug, alcohol, and tobacco use and abuse
• Psychiatric disorders and other mental health problems and related comorbidities
• Suicide
• HIV/AIDS and other sexually transmitted diseases
• Delinquency, crime, and violence
• Child abuse
• Cancer
• Diabetes
• Obesity
• Cardiovascular disease
• Marital and couple distress
• Adolescent pregnancy
• School and work participation performance
• Physical illness and injury

Meeting Attendee Profile
The Society for Prevention Research Annual Meeting brings together a broad spectrum of researchers in the field of prevention. Attendees include the world’s senior prevention researchers as well as those who will become recognized leaders in the near future. Members are affiliated as follows: 75% are faculty members from universities or non-profit research institutes; 4% work for state or federal government agencies; 3% are affiliated with private research firms. The annual meeting is attended by those seeking the latest knowledge, tools and skills for addressing the social issues facing the nation and the world. The 2014 meeting held in Washington, D.C. had over 800 participants.

What Types of Organizations Should Exhibit
Organizations that market product and services that might be used by researchers or wish to market research-based prevention products and services to schools, communities, and other social agencies.

General Exhibit Information
The Society for Prevention Research will offer space in the exhibit area for organizations interested in displaying products and services related to this conference and to the professional education of the attendees of the Society for Prevention Research. The Society for Prevention Research reserves the right to determine the eligibility of all exhibitor applicants.
**Application Procedures**
To apply for exhibit space, complete the enclosed application form and return with full payment of $1,000 per exhibit space to the Society for Prevention Research. The deadline for inclusion is April 28, 2015. Space is limited and will be allocated on a first come, first served basis. Payment must be received in order for SPR to consider the application.

**Prices and Terms of Payment**
All display areas are $1,000, payable in full with signed contract. Both credit cards and checks will be accepted as payment. Payment must be received in order for SPR to consider the application.

**Registration and Housing**
Exhibitor fees include meeting registration for one attendee per exhibiting organization. Exhibitor registrations must be received by April 28, 2015. Room reservations must be made separately by the exhibitor. Discounted rooms at the Hyatt Regency Washington are available at $214 single/double per night (exclusive of applicable taxes.) Reserve by April 28, 2015 to receive the SPR discount. Call Hyatt Reservations at 1-800-233-1234 and mention the Society for Prevention Research 23rd Annual Meeting to receive the discount.

**Exhibitor Details**
All exhibitors receive one six-foot table, draped and skirted with power, two chairs and wastebasket.

**Shipping**
All details as they pertain to shipping will be distributed upon receipt of the exhibitor contract.

**Key Dates**
April 28, 2015: Deadline for discounted guestroom reservations
April 28, 2015: Deadline for applications to exhibit
April 28, 2015: Cancellation deadline
May 26, 2015: Exhibitor move-in and registration
May 26, 2015: Preconference workshops, opening reception and NIDA International Poster Session
May 26-29, 2015: Annual Meeting
May 29, 2015: Exhibitor move-out
Applications will be processed on a first-come, first-served basis. Applications will not be processed unless they are completed and signed and full payment is included.

Organization Name: _____________________________________________________________________

Address: ______________________________________________________________________________

City: ______________________________________ State: _______________ Zip code: ______________

Contact Name: _________________________________________________________________________

Phone: ____________________ Fax: _________________Email: ________________________________

CONFERENCE RESPONSIBILITIES:

 Exhibiting organization gets one six-foot table, draped and skirted, two chairs and electrical power in the exhibit area located in the Regency Ballroom Foyer.
 All other equipment must be secured by exhibiting organization through general contractor or hotel.
 Exhibiting organization may collect leads at their booth.
 Exhibitor information (including all logistical details) will be sent upon receipt of signed contract.

EXHIBITOR RESPONSIBILITIES:

 Assure that your exhibition is adequately staffed for the event.
 Meetings will be in session throughout each day from 8:30 am – 5:30 pm.
 Evening poster sessions run from 6:15 pm – 8:00 pm and you may exhibit.
 Ship materials directly to the Hyatt Regency Washington, 400 New Jersey Ave., NW, Washington, DC 20001; 202-737-1234.

$1,000 – Exhibitor Space includes (1) complimentary meeting registration

TERMS OF PAYMENT

Full payment of $1,000 per exhibit booth must be received by check or credit card for application to be processed.

CREDIT CARD INFORMATION

Credit Card Type: __ MC __ VISA

Account #: ___________________________________________ Expiration Date: _________________

Cardholder’s Name: _______________________________ Signature: ____________________________

I understand that my company is not confirmed to exhibit until this form is received by SPR via mail or fax and I receive a return confirmation. Cancellation deadline is April 28, 2015. An administrative fee of $250 will be imposed should an exhibitor cancel. No cancellations will be accepted after April 28, 2015 and exhibitor will be responsible for full payment regardless of participation.

Signature: __________________________________________ Date: _____________________________