Exhibitor Information

The exhibits at SPR are table top exhibits which are in the main registration area/coffee break area which is the Grand Ballroom Foyer at the Hyatt Regency San Francisco. Each exhibitor is provided with a 6 ft. table and 2 chairs. If you require power, please request in advance as this will determine location of table. The set-up is relatively informal and the table placement is allocated trying to accommodate each exhibitor’s needs. For example, you can have a floor display that could be placed behind the table, but you need to indicate this in advance. The schedule is flexible in that you don’t need to have the table staffed at all times.

Shipments should go to your contact person’s name. The hotel will charge your room directly for any handling costs.

Hyatt Regency San Francisco
5 Embarcadero Center
San Francisco, CA 94111 USA
Tel: +1 415 788 1234 Fax: +1 415 398 2567

Schedule

Tuesday, May 31, SETUP 9:00 am – 5:00 pm

Wednesday, June 1, Sessions run from 8:30 am – 6:00 pm
Breakfast/coffee: 7:05 am – 8:30 am
Lunch: 11:30 am – 1:00 pm
Coffee breaks: 2:30 pm - 2:45 pm and 4:15 pm – 4:30 pm
Poster session: 6:15 pm – 8:00 pm

Thursday, June 2, Sessions run from 8:30 am – 6:15 pm
Breakfast/coffee: 7:05 am – 8:30 am
Coffee breaks: 10:00 am – 10:15 am and 2:45 pm – 3:00 pm
Lunch: 11:45 am – 1:15 pm
Awards reception: 4:30 pm – 4:45 pm
Poster session: 6:15 pm – 8:00 pm

Friday, June 3, Sessions run from 8:30 – 4:15 pm
Coffee breaks: 10:00 am – 10:15 am and 2:30 pm – 2:45 pm.
Lunch: 11:45 am – 1:00 pm
Please don’t take down before 1:00 pm.

Please let me know if you have other questions. I look forward to seeing you in San Francisco.

Jennifer Lewis
jenniferlewis@preventionresearch.org
703-934-4850, ext. 213
An Invitation to Exhibit
Welcome to the 24th Annual Meeting of the Society for Prevention Research. We are delighted to extend an invitation to you to exhibit at our conference. Please find listed below information as it pertains to the meeting and the Society for Prevention Research. We are looking forward to working with you.

About the Society for Prevention Research
The Society for Prevention Research is an organization dedicated to advancing scientific investigation on the etiology and prevention of social, physical and mental health, and academic problems and on the translation of that information to promote health and well-being. The multi-disciplinary membership of SPR is international and includes scientists, practitioners, advocates, administrators, and policy makers who value the conduct and dissemination of prevention science worldwide. Topics of active interest include, but are not limited to:
• Drug, alcohol, and tobacco use and abuse
• Psychiatric disorders and other mental health problems and related comorbidities
• Suicide
• HIV/AIDS and other sexually transmitted diseases
• Delinquency, crime, and violence
• Child abuse
• Cancer
• Diabetes
• Obesity
• Cardiovascular disease
• Marital and couple distress
• Adolescent pregnancy
• School and work participation performance
• Physical illness and injury

Meeting Attendee Profile
The Society for Prevention Research Annual Meeting brings together a broad spectrum of researchers in the field of prevention. Attendees include the world’s senior prevention researchers as well as those who will become recognized leaders in the near future. Members are affiliated as follows: 75% are faculty members from universities or non-profit research institutes; 4% work for state or federal government agencies; 3% are affiliated with private research firms. The annual meeting is attended by those seeking the latest knowledge, tools and skills for addressing the social issues facing the nation and the world. The 2015 meeting held in Washington, D.C. had over 800 participants.

What Types of Organizations Should Exhibit
Organizations that market product and services that might be used by researchers or wish to market research-based prevention products and services to schools, communities, and other social agencies.

General Exhibit Information
The Society for Prevention Research will offer space in the exhibit area for organizations interested in displaying products and services related to this conference and to the professional education of the attendees of the Society for Prevention Research. The Society for Prevention Research reserves the right to determine the eligibility of all exhibitor applicants.

Application Procedures
To apply for exhibit space, complete the enclosed application form and return with full payment of $1,000
per exhibit space to the Society for Prevention Research. The deadline for inclusion is April 29, 2016. Space is limited and will be allocated on a first come, first served basis. Payment must be received in order for SPR to consider the application.

**Prices and Terms of Payment**
All display areas are $1,000, payable in full with signed contract. Both credit cards and checks will be accepted as payment. Payment must be received in order for SPR to consider the application.

**Registration and Housing**
Exhibitor fees include meeting registration for one attendee per exhibiting organization. Exhibitor registrations must be received by April 29, 2016. Room reservations must be made separately by the exhibitor. Discounted rooms at the Hyatt Regency San Francisco are available at $214 single/double per night (exclusive of applicable taxes.) Reserve by May 4, 2016 to receive the SPR discount. Call Hyatt Reservations at 1-800-233-1234 and mention the Society for Prevention Research 24th Annual Meeting to receive the discount.

**Exhibitor Details**
All exhibitors receive one six-foot table, draped and skirted with power, two chairs and wastebasket.

**Shipping**
All details as they pertain to shipping will be distributed upon receipt of the exhibitor contract.

**Key Dates**
April 29, 2016: Deadline for discounted guestroom reservations
April 29, 2016: Deadline for applications to exhibit
April 29, 2016: Cancellation deadline
May 31, 2016: Exhibitor move-in and registration
May 31, 2016: Pre-conference workshops, opening reception and NIDA International Poster Session
May 31-June 3, 2016: Annual Meeting
June 3, 2016: Exhibitor move-out
Applications will be processed on a first-come, first-served basis. Applications will not be processed unless they are completed and signed and full payment is included.

Organization Name: _____________________________________________________________________
Address: ______________________________________________________________________________
City: ______________________________________ State: _______________ Zip code: ______________
Contact Name: _________________________________________________________________________
Phone: ____________________ Fax: _________________ Email: ________________________________

CONFERENCE RESPONSIBILITIES:
- Exhibiting organization gets one six-foot table, draped and skirted, two chairs and electrical power in the exhibit area located in the Grand Ballroom Foyer.
- All other equipment must be secured by exhibiting organization through general contractor or hotel.
- Exhibiting organization may collect leads at their booth.
- Exhibitor information (including all logistical details) will be sent upon receipt of signed contract.

EXHIBITOR RESPONSIBILITIES:
- Assure that your exhibition is adequately staffed for the event.
- Meetings will be in session throughout each day from 8:30 am – 5:30 pm.
- Evening poster sessions run from 6:15 pm – 8:00 pm and you may exhibit.
- Ship materials directly to the Hyatt Regency San Francisco, 5 Embarcadero Center, San Francisco, CA 94111 USA; 415-788-1234 (phone)

$1,000 – Exhibitor Space includes (1) complimentary meeting registration

TERMS OF PAYMENT

Full payment of $1,000 per exhibit booth must be received by check or credit card for application to be processed.

CREDIT CARD INFORMATION

Credit Card Type: __ MC __ VISA
Account #: _______________________________ Expiration Date: __________________________
Cardholder’s Name: _____________________ Signature: ________________________________

I understand that my company is not confirmed to exhibit until this form is received by SPR via mail or fax and I receive a return confirmation. Cancellation deadline is April 29, 2016. An administrative fee of $250 will be imposed should an exhibitor cancel. No cancellations will be accepted after April 29, 2016 and exhibitor will be responsible for full payment regardless of participation.

Signature: _______________________________ Date: ________________________________