

Society for Prevention Research
29th Annual Meeting
Concurrent Session Oral Presentation Instructions:
Organized paper symposia and grouped paper sessions

We look forward to seeing you at the SPR 2021 Virtual Conference “Addressing Racism and Disparities When Considering Biology and Context,” June 2-4, 2021.

Schedule:

You will receive an email notice with your presentation schedule the week of May 10.

Access to the 2021 Virtual Conference Site:

All chairs, discussants, and presenters must register for the conference at <https://www.preventionresearch.org/2021-annual-meeting/registration-information/>. Registrants will receive an email May 24, 2021, from info@preventionresearch.org with the link and login instructions to the 2021 virtual conference site, <https://spr.confex.com/spr/spr2021/meetingapp.cgi>.

Login to the Virtual Meeting Site:

- Registered chairs, organizers, discussants, presenters and attendees will be able to access the sessions through the Virtual Event Platform.
- Go to <https://spr.confex.com/spr/spr2021/meetingapp.cgi> (click login at top left corner)
 1. Sign in with the email address used during registration - <https://spr.confex.com/spr/spr2021/meetingapp.cgi/Login/current>
 2. Create your own password. If you forget your password, use the “Forgot my password” function.
 3. Once you are logged in, notice your initials in a circle in the top left
 4. You will now have access to the Attendee List, ePosters, and ‘Join Now’ buttons where you can join live sessions. The entire meeting program is available on this site, but these features are available only if you have registered.

Download Zoom:

To access and join the virtual sessions, if you don’t already use Zoom, download Zoom. Click here to get started: <https://zoom.us/signup>.

All Concurrent Session Presentations:

All presentations are live, in a Zoom meeting room. Presentations are in Eastern time.

Conflict of Interest Statement:

When applicable, all presenters should include their conflict of interest disclosure statement in their presentation slides.

Presentation Length:

Each concurrent session is 80 minutes in length. In light of many members’ requests, we are making a special effort to reserve time at the end of each session for discussion and participation from the audience members. This requires all presenters to keep within their time limit. We know the available time will seem too short to most of us, but please help your session chair by keeping to the time limit (15 minutes per presentation is typical.)

Slide Instructions for Oral Presentations

Clarity of Power Point slides is vital for a successful scientific presentation. Following is a quick summary of the guidelines to make your slide presentation effective, successful, and enjoyable:

- Keep to one idea per slide
- Use phrases rather than complete sentences.
- Use only six to seven words per line, totaling no more than 40 characters.
- Use no more than 6 to 7 lines of printing per slide, with a blank line in between each, totally no more than 15 typewritten lines.
- Use at least an 18-point font size.
- Simplify graphics and do not over-reduce artwork.
- Use easy-to-read colors, such as white or yellow on a blue background.
- Double check your message: It should be easily grasped in 30 to 40 seconds.

Chair role for symposia and grouped paper sessions

Arrive early to introduce yourself to the presenters especially if you are a volunteer chair/moderator for a grouped paper session. Introduce the session with a few sentences on the significance of the panel topic. Introduce each presenter by name and talk title (unless they prefer to introduce themselves). Facilitate time keeping for each talk. At the end of the talks, thank the speakers and open the floor up for questions, consider several starter questions to get a discussion going after the presentations. Facilitate the discussion by monitoring questions in the Zoom Chat feature.